project boundary definition (NAIL)

About Boundaries:

*Boundaries* are used by different agents of the built environment, from geographers to architects, and they can be **physical** (site, context, etc), **administrative** (roles and responsibilities, jurisdiction, municipal, regional, etc.), or **social** (stakeholders, target groups, users, etc), always as a way of delimiting and defining a project. *Boundaries* are also used in organizational theory, where they also include **temporal** (the timeframe of projects) and **symbolic** dimensions (cultural, hierarchical, etc.) (Grzelec, 2019). In the NAIL assignment we will explore all these dimensions of *boundaries* blended together and we will also ask you to expand to **ethical** and **professional** dimensions of boundaries.

Together as a group, you will create a document that more specifically defines your project using the structure and headings below. **Be clear and concise** in creating this document and use images and graphics as much as possible when adequate. A NAIL could also be a good communication tool when you have to present the project for stakeholders at any time. So you can defend changes.

Replace all ‘BLUE’ text and keep all ‘BLACK’ headings. Create a PDF, name the file (NAIL\_projectname\_team members first initials.last names.PDF) and submit on CANVAS.

NAIL should include the current phase of the project (Reality Studio) and plans for implementation phase (next Phase, post-Reality Studio)

**Project Name/Title:** *(start with something and revisit & update after completing the NAIL)*

The name/Title should be something that you remember and you can have a subtitle expressing more. It should be catchy and give your project it’s ‘soul’.

Some examples from thesis:

* Organized Chaos (about water and sanitation in Mikocheni in Dar)
* A building is not a bus (evaluation of building and construction in aid financed project)
* Focus Kitchen Design (Focus has a double meaning: *brännpunkt* and the area addressed*)*

**Team Members:**

**Ingress:** *(Do this last)*

This is like your abstract but try to use a more journalistic/artistic style to attract the reader. The ingress is not more than 100 words normally.

**Project Background & Context**

Why did you choose this project? In what context/site/community is your project situated? Set the scene. (max 250 words)

1. **(N) Need Finding** 
   1. **Primary Stakeholder/User Groups**

List & describe maximum 3 most important stakeholder/user groups

* 1. **Guiding Questions**

List & Describe max 5 guiding questions that core of the project

* 1. **Needs**
     1. **Expressed**

List & Describe max 5 expressed needs that core of the project

* + 1. **Latent**

List & Describe max 5 Latent needs that core of the project

1. **(A) Aim & Methods**

There is a link between goal/aim and methods depending on where you are in the hierarchy. The goal/ aim might change during the working process. It is important to know WHY you change the goal and perspectives.

* 1. **Aim** *(consists of 3 pieces; objective, purpose, result)*
  + What is the overall objective(s), purpose(s) & result(s) of your project? (max 200 words)
    - Overall Objective- what long-term societal benefit(s) will your project address (this may be larger than your specific project)
    - Purpose- what/how will your project contribute to the overall objective
    - Results-What tangible reults will your project produce/create to achieve the purpose and/or objective
  1. **Methods & Design Criteria**
  + How will you achieve your aim? What methods and design criteria will you use to achieve the aim? (max 150 words)
  1. **Timeline**
* Timeline diagram showing main activities and estimated/proposed dates for milestones (within the implementation phase (after the course) when you hand over to the stakeholders).

1. **(I) Impact**

You can use literature references from the course to develop your own methodology for impact assessment.

* 1. **Sustainability goals (UNSDG, National, Local)**
* List specific UNSDG targets (and/or local/ National Goals)-Choose min. 3 and max. 5 and descibe briefly how your project will enable implementation/realization of these. (max 100 words for each)
  + Here is a tool that can help you with the assessment <https://sdgimpactassessmenttool.org/instructions>
  1. **Stakeholder Analysis Matrix**
* Fill in Stakeholder analysis, see seperate template and expand as needed

1. **(L) Logical Framework Matrix** (modified for Reality Studio)

* This Logical Framework is acting as the delimitation of your project-Be specific!
* In Final NAIL go to the Logical Framework Matrix template and fill in the matrix. See the ’Guide to Logical framework’ PDF on CANVAS.

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For your FINAL NAIL HAND-in use all the information you have produced in each section and rearrange, merge, etc. into an order and structure that best presents your project in a clear, concise, and exciting way (Max. 4 pages excluding timeline, the stakeholder and logframe matrices)