

PPU231 – Production and Product Service Systems: Workshop reporting guide

The workshop series are aimed at teaching practical skills in risk management, servitization, and improvement of reliability, maintainability, and maintenance. During these sessions, various tools are applied to identify, analyse, and reduce risks. In total, 15% of the total grade (15 out of 100 points) is based on the workshops, where three workshop sessions give a *maximum of 5 points each*. In order to receive these points, a structured report for each workshop is required. There is no minimum or maximum word count for these reports. However, they should be rather brief, follow the proposed structure below, and focused on showing that the group have fulfilled the learning objectives. **The reports should be uploaded on Canvas and contain the following:**

Introduction

Short introduction to the scope of the workshop, including an explanation of the purpose of the tools used during the assignments.

Results

Condensed, structured, and clear reporting of the results. This should include visual representation of the results from the tools, software, or calculations. Use structured sub-headings to clearly distinguish between results from different assignments.

Discussion

Discussion of the results. What are the implications of your results? What are the advantages and disadvantages of using the various tools in the assignments?

Conclusions

Short concluding remark that summarizes what has been learned during the workshop.

The start date and deadlines for each workshop report can be seen below (can also be seen in course PM):

WS1: Risk Management Tools

Start date: 200127, 13-17, Monday

Examination: Workshop report

Deadline: 200207, 23.55, Friday

Maximum points = 5

WS2: Servitization

Start date: 200130, 08-12, Thursday

Examination: Workshop report

Deadline: 200207, 23.55, Friday

Maximum points = 5

WS3: Reliability, maintainability, maintenance

Start date: 200206, 08-12, Thursday

Examination: Workshop report

Deadline: 200214, 23.55, Friday

Maximum points = 5